



ARCHDIOCESE OF BIRMINGHAM

St. Joseph's Catholic Primary School

Rocky Lane, Nechells, Birmingham B7 5HA



www.stjosb7.bham.sch.uk
enquiry@stjosb7.bham.sch.uk

Tel: 0121 464 8140
Fax: 0121 464 8145

Head Teacher
MRS M. ASHLEY


Friday 05th June 2020

Dear Parents,

On **Monday 08th June**, we will open for children in **Reception, Year 1 and Year 6 on Mondays to Thursdays only. On a Friday school will be closed to these year groups.** Below is the information you will need to ensure your child comes to school ready to learn on Monday. Please do read to the end, as this letter does contain important information throughout.

To ensure you have all the information you need about the reopening of school I have put some of the main information into a table to make it easier to read, the rest will be in bullet points.

School open Mondays to Thursdays for Reception, Year 1, Year 6 and Key worker children	✓
School open on Fridays for Key worker children who need it only	✓
Drop-off / Collection by an adult from your household	✓
School Office – telephone calls only	✓
Named Water Bottle (brought in to school)	✓
Own clothes (clean and changed daily)	✓
School to provide 60%+ alcohol hand-sanitiser for all pupils and staff to wash their hands with	✓
Soap and hot water will also be used for all pupils and staff to wash their hands with	✓
Children will be working in teams no larger than 15 , with the same adults where possible	✓
Children will not mix with children in other teams	✓
Children will have break times and lunchtimes with their teams and eat lunch in their classroom	✓
Start times and end times of the day will be staggered	✓
Break times and lunch times will be staggered	✓
Cleaning of the school with take place throughout the day	✓
Social distancing measures in place wherever possible	✓
Learning will take place mostly outside wherever possible	✓
Suntan cream should be applied before coming to school	✓

Children should come to school with a sun hat and cotton long sleeved clothing whenever the weather is nice	
School open to Years 2, 3, 4 and 5	X
School Office – parents coming in to school	X
Breakfast Club	X
After School Club	X
Tuck (at break for Yr6)	X
School Uniform	X
Parents gathering outside gates	X
Drop-off / Collection by an adult from outside of your household	X
Bring your own hand-sanitiser	X
Will parents be fined for their child not attending school	X
Wear gloves and masks	X

If you would prefer your child not to use the hand sanitiser please do let the school office know via email – enquiry@stjob7.bham.sch.uk or phone call 0121-464-8140 and we will ensure you children always washes their hands with soap and water.

Here are some other key facts that you will need to know before we can re-open the school to any of the children:

Reception Children returning:

- **Reception children must arrive between 08.45am and 08.55am.** Children who arrive late will have to return home.
- **Reception children will come into school through the normal morning gate and go into the Reception classroom.**
- **Reception children need to be collected between 2.45pm and 2.55pm. Parents will need to collect their children from the normal reception exit.**
- **When dropping off and picking your child up from school, we will be operating a one-way system to ensure social distancing is maintained.**
- **When dropping your child off please follow the arrows and then stand in one of the circles on the floor and wait until the teacher asks you to send your child through the gate.**
- **As you leave please follow the **arrows** to exit the school's front gate.**
- **When picking your child up, again please stand in one of the circles on the floor.**
- **Your child will be sent out to you and then leave the school premises by following the arrows.**

Please be aware we have no Reception staff returning currently, so Year 1 staff will teach the Reception children.

Year 1 children returning:

- **Year 1 children must arrive between 08.45am and 08.55am.** Children who arrive late will have to return home.
- **Year 1 children will come into school through the KS2 end of day collection gate.**
- **Year 1 children need to be collected between 3.00pm and 3.10pm. Parents will need to collect their children again from the KS2 exit point.**



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- **When dropping off and picking your child up from school, we will be operating a one-way system to ensure social distancing is maintained.**
- When dropping your child off please follow the arrows and stand in one of the circles on the floor and wait until the teacher asks you to send your child through the gate.
- As you leave please follow the **arrows** to exit the school's gate.
- When picking your child up, again please stand in one of the circles on the floor.
- Your child will be sent out to you.
- As you leave please follow the **arrows** to exit the school's gate.

Please be aware, Year 1 children will not be returning to their usual teachers, Year 2 staff will teach them.

Year 6 Children returning:

- Year 6 children must arrive between 09.00am and 09.10am. Children who arrive late will have to return home.
- Year 6 children will come into school through the KS2 end of day collection gate.
- Year 6 children need to be collected at 3.15pm. Parent will need to collect their children from the KS2 exit point.
- **When dropping off and picking your child up from school, we will be operating a one-way system to ensure social distancing is maintained.**
- When dropping your child off please follow the arrows and stand in one of the circles on the floor and wait until the teacher asks you to send your child through the gate.
- As you leave please follow the **arrows** to exit the school's gate.
- When picking your child up, again please stand in one of the circles on the floor.
- Your child will be sent out to you.
- As you leave please follow the **arrows** to exit the school's gate.
- If you would like your Year 6 child to walk home on their own, please either fill in the form sent with this letter or email the school at enquiry@stjosb7.bham.sch.uk We can only let your child walk home alone if we have it in writing with a parent's signature.
- No Year 6 child will be allowed to take a Reception or Year 1 sibling home with them. An adult **MUST** collect reception and Year 1 children.

Key Worker children:

- Key Worker children must arrive between 09.00am and 09.10am. Children who arrive late will have to return home.
- Key Worker children will need to come into school through the school's car park and enter the building through the Breakfast Club door.
- Key Worker children need to be collected at 3.00pm. Parents will need to collect their children from the Breakfast Club door.
- **When dropping off and picking your child up from school, we will be starting to operate a one-way system to ensure social distancing is maintained.**
- When dropping your child off please follow the arrows and stand in one of the circles on the floor and wait until the teacher asks you to send your child through the door.
- As you leave please follow the **arrows** to exit the school's car park gate.
- When picking your child up, again please stand in one of the circles on the floor.

- **Your child will be sent out to you.**
- **As you leave please follow the **arrows** to exit the school's car park gate.**
- **No Homework will be set for the children – online learning will continue to be added to the school's website for each class.**
- **School will not be open on Fridays, except for Key Worker's children.** This is to allow for more thorough cleaning and to give the staff time to set work online for the children, as well as planning and preparation.
- **As more children return to school the start and end times will be staggered even more and entry and exit points in school may change.** When changes are to be made, I will write to you to let you know what they are.
- For anyone using public transport to get to or from school – please read the Government advice at <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>
The advice from the government is to **try to avoid using public transport if you can.**
- Parents will not be able to have the same casual 'drop in' conversations with staff at the beginning and end of the school day. **The office will be closed to parents, except by phone.** If you need to speak to a member of staff, it will either have to be by telephone, or by making an appointment so an appropriate time can be arranged to create a socially distanced space.
- Only one adult per child, from their household, will be allowed onto school premises to drop and collect. **No parents will be allowed inside the school building unless by prior appointment.** This includes parents of children in Reception – we know that some children will be unsettled and could be upset when they return, but unfortunately, parents cannot come into class to help 'settle' them – as they will encounter other children.
- **Parents will be expected to keep a strict 2-metre social distancing when dropping off and collecting.** There will be chalked marked circles on the ground for you to stand in which will be 2 metres apart. We will also be asking parents not to meet and socialise by the school gates – because this will increase the risk of children encountering children from other groups.
- **COVID-19 symptoms have changed; they now include a new and continuous cough, a high temperature and/or a loss or change in your normal sense of smell and taste.**
- **Children at school and school staff who display symptoms of COVID-19 are now eligible for a test. If a child displays symptoms in school, they will be isolated from their group immediately and the parent called to collect them. Children will not be permitted to return until they have the results of a test or have self-isolated for 14 days. In the case of a positive test, all other children in that group will have to isolate at home for 14 days.**
- Children in Reception and Year 1 and those entitled to Free School Meals in Year 6 will have a packed lunch to eat in their classrooms, rather than a hot meal. **Those not eligible for free meals in Year 6 will need to bring their own packed lunch or send in money for a packed lunch in an enveloped marked with their name on it.**
- **Children in Reception, Year 1 and those in Year 6 and Key Worker children entitled to Free School Meals, who are attending school, will now have a packed lunch provided in school, so will not receive the governments free school meal vouchers from Monday 08th June onwards.** For all other children who are not attending school and are entitled to Free School Meals, they will continue to receive the government vouchers.
- **If we are unable to staff a year group/team your child is in for some reason, school may call you to explain that school can not safely have their child in school for that day or week.**

Finally, I appreciate that this is going to be a difficult and an inconvenient time. Some parents will have to put up with later drop offs or earlier collections, no before or after school care, and siblings from different classes who are still at home. I am sorry that some parents will find these arrangements difficult, but please do remember that every decision we are making is based on trying to keep all of the children in school, and the staff who work with them, as safe as possible.

Keep safe, keep well.

God bless,

Mrs M Ashley